## CONTRACT DATA SHEET

PSC Type (check one):XNewRenewalAddendum							
Contractor Information							
1. Legal Name of Contractor: UMC, Inc. D/B/A University of Louisville Hos	pital						
2. Address: 530 South Jackson Street							
3. City/ State & Zip: Louisville, KY 40202							
4. Contact Person Name & Telephone Number: Ellen Boyance (502) 562-33	17						
5. Revenue Commission Taxpayer II							
6. If registration is not required pleas							
7. Is account in good standing: Yes							
8. Federal Tax ID # (SSN if sole pror							
	138/4/1/4-5-5						
9. Requesting Department: Louisville Metro Department of Public Health a							
10. Contact Person Name & Telephone: Ginger Dereksen 574-6665/Kay Hea	ady 574-6759						
Contract Information							
11. Not to exceed amount: \$15,000							
12. Are expenses reimbursed? No							
13. If yes list allowable expenses and maximum amount reimbursable:							
14. Beginning and ending date of the contract: July 1, 2007 – June 30, 2008							
15. Coding: <u>2101-605-4146-411540-521370</u>							
16. Scope & Purpose of the contract: To provide outpatient hospital care for	or Title X family planning						
female sterilization services							
Authorizations  County Attorney Review - Approved as to Form:	A1						
Department Director:							
Signature cartifies:  Funds are available Contractor is registered and in good standing with the Revenue Communication requirements have been managed.	net						
Risk Management Division of Finance - Certifies Insurance requirement	ents satisfied: //-15-07						
Cabinet Secretary : WA							

## WRITTEN FINDINGS

# EXPLAINING NECESSITY FOR USING NONCOMPETITIVE NEGOTIATION FOR PSC

This document constitutes written request and findings, as required by KRS 45A.380 stating the need to purchase through noncompetitive negotiation for PSC Contract # By the signatures listed below, the Requesting Department has determined, and the Chief Financial Officer concurs, that competition is not feasible because:									
A. An emergency exists which will cause public harm as a result of the delay in competitive procedures. ** Mayors Approval required for emergency purchases exceeding \$10,000.									
B. There is a single source within a reasonable geographic area of the supply or service to be procured or leased (attach sole source determination from the Purchasing Department).									
X C. The contract is for the services typically provided by a licensed professional, such as an attorney, architect, engineer, physician, certified public accountant, registered nurse, or educational specialist; a technician such as a plumber, electrician, carpenter, or mechanic; an artist such as a sculptor, aesthetic painter, or musician; or a non-licensed professional such as a consultant, public relations consultant, advertising consultant, developer, employment department, construction manager, investment advisor, or marketing expert and the like.									
D. The contract is for the purchase of perishable items purchased on a weekly basis, such as fresh fruits, vegetables, fish, or meat.									
E. The contract is for replacement parts where the need cannot reasonably be anticipated and stockpiling is not feasible.									
F. The contract is for proprietary items for resale.									
G. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the city.									
H. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids.									
I. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment liability insurance.									
J. The contract is for a sale of supplies at reduced prices that will afford a purchase at savings to the Metro Government.									
K. The contract was solicited by competitive sealed bidding and no bids were received from a responsive and responsible bidder.									
L. Where, after competitive sealed bidding, it is determined in writing that there is only one (1) responsive and responsible bidder.									
Requesting Department Director Date Cabinet Secretary Date (When required by cabinets policy)									
**Mayor Date  **Signature is required only for Written Finding A									

#### **AGREEMENT**

THIS PROFESSIONAL SERVICE CONTRACT, made and entered into by and between the LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT, by and through its DEPARTMENT OF PUBLIC HEALTH AND WELLNESS herein referred to as "METRO GOVERNMENT", and UNIVERSITY MEDICAL CENTER, INC. D/B/A UNIVERSITY OF LOUISVILLE HOSPITAL, JAMES GRAHAM BROWN CANCER CENTER ("CONSULTANT"), with offices located at 530 South Jackson Street, Louisville, Kentucky 40202,

#### WITNESSETH:

**WHEREAS**, the Metro Government desires outpatient hospital care for Title X family planning female sterilization services; and

**WHEREAS**, the Consultant has the experience and expertise to provide those services; and

WHEREAS, pursuant to K.R.S. 45A.380 METRO has determined that competition is not feasible and that this Agreement is for the services of a professional

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

## I. SCOPE OF PROFESSIONAL SERVICES

- A. Consultant shall, at the request of the Metro Government, provide services under the terms of this professional Agreement. The Consultant's work product may be reviewed from time to time by the Metro Government for purposes of determining that the services provided are within the scope of this Agreement.
- B. If from time to time Consultant needs to utilize the records or personnel of the Metro Government relative to performing the services required of this Agreement, then Consultant shall notify the proper agent of the Metro Government of this need and arrangements may be made for that contingency. However, at no time shall the Metro

Government make available its resources without the full consent and understanding of both parties.

- C. The services of Consultant shall include but not be limited to the following:
  - 1. Consultant shall provide for the outpatient hospitalization services for sterilization services to women referred by the University Gynecological and Obstetrical Foundation, Inc. for Title X Family Planning Program clients.
  - 2. Consultant agrees that all staff providing services under this Agreement shall assure that informed consent has been appropriately obtained, in accordance with the requirements of Chapter 1, Title 42, Subpart B 50.201 of the Public Health Service Act.
  - 3. Consultant shall provide LMPHW with an invoice on a monthly basis. The invoice shall include the following information:
    - a. Client's name, address, date of birth and social security number; and
    - b. All appropriate CPT codes; and
    - c. The date and site of service; and
    - d. The name of Consultant and agency.
- **D.** The Metro Government shall assure Consultant receives confirmation of client eligibility for services to be performed by Consultant under this Agreement.

#### II. FEES AND COMPENSATION

A. The Metro Government shall pay Consultant for appropriately documented services rendered in accordance with Paragraph One (I) of this Agreement. The Metro Government shall reimburse Consultant at the rate of **ONE THOUSAND DOLLARS (\$1,000.00)** per outpatient hospital procedure, not to exceed fifteen (15) procedures during the term of this Agreement.

The total compensation paid pursuant to this Agreement shall not exceed **FIFTEEN THOUSAND DOLLARS (\$15,000.00)**.

- B. Unless otherwise agreed to in writing by the Metro Government, services shall be rendered and payment therefore shall be made at monthly intervals throughout the duration of this Agreement. Payment shall only be made pursuant to a detailed invoice presented monthly describing with specificity the services performed.
- C. The Metro Government shall not reimburse any out of pocket expenses under this Agreement.
- pear (June 30) must reach the Metro Government no later than July 15 of the following fiscal year. Consultant agrees that original invoices that are not in Metro Government possession by this time will not be paid and Consultant agrees to waive its right to compensation for services billed under such invoices.

## III. <u>DURATION</u>

- **A.** This Agreement shall begin July 1, 2007 and shall continue through and including June 30, 2008.
- B. This Agreement may be terminated by submitting thirty (30) days' written notice to the non-terminating party of such intent to terminate. This Agreement may also be terminated by any party, without notice to the non-terminating party, because of fraud, misappropriation, embezzlement or malfeasance or a party's failure to perform the duties required under this Agreement. A waiver by either party of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach.
- C. In the event of termination, payment for services complete up to and including date of termination shall be based upon work completed at the rates identified in this Agreement. In the event that, during the term of this Agreement, the Metro

Council fails to appropriate funds for the payment of the Metro Government's obligations under this Agreement, the Metro Government's rights and obligations herein shall terminate on the last day for which an appropriation has been made. The Metro Government shall deliver notice to Consultant of any such non-appropriation not later than 30 days after the Metro Government has knowledge that the appropriation has not been made.

### IV. EMPLOYER/EMPLOYEE RELATIONSHIP

It is expressly understood that no employer/employee relationship is created by this Agreement nor does it cause Consultant to be an officer or official of the Metro Government. By executing this Agreement, the parties hereto certify that its performance will not constitute or establish a violation of any statutory or common law principle pertaining to conflict of interest, nor will it cause unlawful benefit or gain to be derived by either party.

#### V. RECORDS-AUDIT

Consultant shall maintain during the course of the work, and retain not less than five years from the date of final payment on the contract, complete and accurate records of all of Consultant's costs which are chargeable to the Metro Government under this Agreement; and the Metro Government shall have the right, at any reasonable time, to inspect and audit those records by authorized representatives of its own or of any public accounting firm selected by it. The records to be thus maintained and retained by Consultant shall include (without limitation): (a) payroll records accounting for total time distribution of Consultant's employees working full or part time on the work (to permit tracing to payrolls and related tax returns), as well as canceled payroll checks, or signed receipts for payroll payments in cash; (b) invoices for

purchases receiving and issuing documents, and all the other unit inventory records for Consultant's stores stock or capital items; and (c) paid invoices and canceled checks for materials purchased and for subcontractors' and any other third parties' charges.

## VI. HOLD HARMLESS AND INDEMNIFICATION CLAUSE

Consultant agrees to indemnify, hold harmless, and defend the
Louisville/Jefferson County Metro Government, its elected and appointed officials,
employees, agents and successors in interest from all claims, damages, losses and
expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from
the Consultant's (or Consultant's subcontractors if any) performance or breach of the
contract provided that such claim, damage, loss, or expense is (1) attributable to
personal injury, bodily injury, sickness, death, or to injury to or destruction of property,
including the loss of use resulting therefrom, or from negligent acts, errors or omissions
and (2) not caused by the negligent act or omission or willful misconduct of the
Louisville/Jefferson County Metro Government or its elected and appointed officials and
employees acting within the scope of their employment. This Hold Harmless and
Indemnification Clause shall in no way be limited by any financial responsibility or
insurance requirements and shall survive the termination of this Contract.

### VII. <u>INSURANCE REQUIREMENTS</u>

Insurance coverage shall be required of Consultant in accordance with Schedule A attached hereto.

## VIII. REPORTING OF INCOME

The compensation payable under this Agreement may be subject to federal, state and local taxation. Regulations of the Internal Revenue Service require the Metro Government to report all amounts in excess of \$600.00 paid to non-corporate

contractors. Consultant agrees to furnish the Metro Government with its taxpayer identification number (TIN) prior to the effective date of this Agreement. Consultant further agrees to provide such other information to the Metro Government as may be required by the IRS or the State Department of Revenue.

### IX. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Kentucky. In the event of any proceedings regarding this Agreement, the Parties agree that the venue shall be the state courts of Kentucky or the U.S. District Court for the Western District of Kentucky, Louisville Division. All parties expressly consent to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to this Agreement or any rights or obligations arising thereunder. Service of process may be accomplished by following the procedures prescribed by law.

#### X. AUTHORITY

The Consultant, by execution of this Agreement, does hereby warrant and represent that it is qualified to do business in the State of Kentucky, has full right, power and authority to enter into this Agreement.

## XI. CONFLICTS OF INTEREST

Pursuant to KRS 45A.455:

(1) It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other particular matter pertaining to any contract, or subcontract, and any solicitation or proposal therefor, in which to his knowledge:

- (a) He, or any member of his immediate family has a financial interest therein; or
- (b) A business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner, or employee, is a party; or
- (c) Any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity.
- (2) It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract and any solicitation or proposal therefor.
- (3) It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an

inducement for the award of a subcontract or order.

- (4) The prohibition against conflicts of interest and gratuities and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefor.
- (5) It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person.

#### XII. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter set forth herein and this Agreement supersedes any and all prior and contemporaneous oral or written agreements or understandings between the parties relative thereto. No representation, promise, inducement, or statement of intention has been made by the parties that is not embodied in this Agreement. This Agreement cannot be amended, modified, or supplemented in any respect except by a subsequent written agreement duly executed by all of the parties hereto.

## XIII. OCCUPATIONAL HEALTH AND SAFETY

Consultant agrees to comply with all statutes, rules, and regulations governing safe and healthful working conditions, including the Occupational Health and Safety Act of 1970, 29 U.S.C. 650 et. seq., as amended, and KRS Chapter 338. Consultant also agrees to notify the Metro Government in writing immediately upon detection of any unsafe and/or unhealthful working conditions detected at any Metro-owned property where Consultant performs work under this Agreement. Consultant agrees to indemnify,

defend and hold the Metro Government harmless from all penalties, fines or other expenses arising out of the alleged violation of said laws.

#### XIV. SUCCESSORS

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

#### XV. SEVERABILITY

If any court of competent jurisdiction holds any provision of this Agreement unenforceable, such provision shall be modified to the extent required to make it enforceable, consistent with the spirit and intent of this Agreement. If such a provision cannot be so modified, the provision shall be deemed separable from the remaining provisions of this Agreement and shall not affect any other provision hereunder.

#### XVI. COUNTERPARTS

This Agreement may be executed in counterparts, in which case each executed counterpart shall be deemed an original and all executed counterparts shall constitute one and the same instrument.

XVII. CALCULATION OF TIME Unless otherwise indicated, when the performance or doing of any act, duty, matter, or payment is required hereunder and a period of time or duration for the fulfillment of doing thereof is prescribed and is fixed herein, the time shall be computed so as to exclude the first and include the last day of the prescribed or fixed period of time. For example, if on January 1, Consultant is directed to take action within ten (10) calendar days, the action must be completed no later than midnight, January 11.

XVIII. <u>CAPTIONS</u> The captions and headings of this Agreement are for convenience and reference purposes only and shall not affect in any way the meaning and interpretation of any provisions of this Agreement.

XIX. MISCELLANEOUS Consultant agrees that, in the event it receives from the Metro Government any protected health information, it will not disclose any of that information to any third party and, in that regard, Consultant agrees to comply with the rules and regulations of the Health Insurance Portability and Accountability Act ("HIPAA"), codified in 42 U.S.C. § 1320d and 45 C.F.R. 160-164. Consultant shall hold in strictest confidence all documentation, information, and observations gathered in the performance of this Agreement, and Consultant agrees to sign the Health Department Business Associate Agreement. Consultant further agrees to require any of its subcontractors to both abide by the aforementioned HIPAA prohibitions against the unauthorized disclosure of confidential and protected health information and to sign the Metro Government's Business Associate Agreement.

The Metro Government and Consultant agree to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et. seq.*) and all implementing regulations and executive orders, and section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701) and the Kentucky Equal Employment Act of 1978 (K.R.S. § 45.550 to 45.640) and the Americans with Disabilities Act (42 U.S.C. § 12101 *et. seq.*). No person shall be excluded from participation in, be denied the benefits of, or be subject to discrimination in relation to activities carried out under this Agreement on the basis of race, color, age, religion, sex, disability or national origin. This includes provision of language assistance services to individuals of limited English proficiency seeking and/or eligible for services under this Agreement.

Consultant certifies that none of its officers, stockholders, partners, owners or employees is an officer, stockholder, partner, owner or employee of the Louisville Metro Government or its Department of Public Health and Wellness. Consultant agrees to comply with all constitutional, statutory, regulatory and common law requirements adhered to by the Metro Government pertaining to conflicts of interest.

Consultant nor any of its employees or personnel shall speak on behalf of or as a representative of the Metro Government or the Department of Public Health and Wellness without the express authorization of the Director of that Department or his designee.

The Consultant shall reveal any final determination of a violation by the Consultant or subcontractor within the previous five (5) year period pursuant to KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Consultant or subcontractor. The Consultant shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Consultant or subcontractor for the duration of the contract.

WITNESS the agreement of the parties hereto by their signatures affixed hereon.

APPROVED AS TO FORM AND	LOUISVILLE/JEFFERSON COUNTY				
LEGALITY:	METRO GOVERNMENT				
IRV MAZE JEFFERSON COUNTY ATTORNEY	DR ADEWALE TROUTMAN, M.D., DIRECTOR, DEPARTMENT FOR PUBLIC HEALTH AND WELLNESS				
Date: 10(2/0)	Date: 1/1/07				
	UNIVERSITY MEDICAL CENTER, INC. D/B/A UNIVERSITY OF LOUISVILLE HOSPITAL, JAMES GRAHAM BROWN CANCER CENTER				
	By: Robert Barbier				
	Title: VP Operations & CFO				
	Date: November 5, 2007				
	Taxpayer Identification No. (TIN):				
	Louist Reven No.:				
Health Department - PSC with University Medical Center I Sterilization Servcies Fiscal Year 2007-2008 092107- [pr] UMC_UofL_JamesGrahamBrownCancerCenter Female St					

#### **SCHEDULE A**

### INSURANCE REQUIREMENTS FOR MEDICAL PROFESSIONAL (HOSPITAL, PHYSICAN, NURSE ETC)

## I. INSURANCE REQUIREMENTS

Prior to commencing work Provider shall obtain at its own cost and expense the following types of insurance through insurance companies licensed in the State of Kentucky. Insurance written by non-admitted carriers will also be considered acceptable, in accordance with Kentucky Insurance Law (KRS 304.10-040). Workers' Compensation written through qualified group self-insurance programs in accordance with Kentucky Revised Statutes (KRS 342.350) will also be acceptable. The Provider shall not commence work under this Contract until all insurance required under the Contract Document has been obtained and until copies of policies or certificates thereof are submitted to and approved by the Louisville/Jefferson County Metro Government's Risk Management Division. The Provider shall not allow any subcontractor to commence work until the insurance required of such subcontractor has been obtained and copies of Certificates of Insurance retained by Provider evidencing proof of coverages.

Without limiting Provider's indemnification requirements, it is agreed that Provider shall maintain in force at all times during the performance of this agreement the following policy or policies of insurance covering its operations, and require subcontractors, if subcontracting is authorized, to procure and maintain these same policies until final acceptance of the work by the Louisville/Jefferson County Metro Government. The Louisville/Jefferson County Metro Government may require Provider to supply proof of subcontractor's insurance via Certificates of Insurance, or at Louisville/Jefferson County Metro Government's option, actual copies of policies.

- A. The insurance to be procured and maintained and **minimum** Limits of Liability shall be as follows, unless different limits are specified by addendum to the contract:
  - 1. The Provider shall purchase and maintain at their own expense a PROFESSIONAL LIABILITY (Errors and Omissions Liability) insurance policy, which includes a minimum limit of liability of \$1,000,000 for each Wrongful Act, covering the Provider and all physicians, nurses etc assigned or authorized by Provider under this agreement. In the event that the Provider 's policy is written on a "Claims Made" Form, the Provider shall, after work has been completed, furnish evidence that the liability coverage has been maintained for at least one year after completion of work, either by submitting renewal policies with a Retroactive Date of not later than the date work commenced under this contract, or by evidence that the Provider has purchased an Extended Reporting Period Endorsement that will apply to any and all claims arising from work performed under this contract.

2. WORKERS' COMPENSATION (IF APPLICABLE) insuring the employers' obligations under Kentucky Revised Statutes Chapter 342 at Statutory Limits, and EMPLOYERS' LIABILITY - \$100,000 Each Accident/\$500,000 Disease - Policy Limit/\$100,000 Disease - Each Employee.

### II. ACCEPTABILITY OF INSURERS

Insurance is to be placed with Insurance Companies with an A. M. Best Rating of no less than "B+ VI", unless proper financial information relating to the Company is submitted to and approved by the Louisville/Jefferson County Metro Government's Risk Management Division.

### III. MISCELLANEOUS

The Provider shall procure and maintain insurance policies as described Α. herein and for which the Louisville/Jefferson County Metro Government shall be furnished Certificates of Insurance upon the execution of the Contract. The Certificates shall include provisions stating that the policies materially without the amended cancelled or Louisville/Jefferson County Metro Government having been provided at least (30) thirty days written notice. The Certificates shall identify the Contract to which they apply and shall include the name and address of the person executing the Certificate of Insurance as well as the person's If policies expire before the completion of the Contract, signature. furnished of Insurance shall be Certificates renewal Louisville/Jefferson County Metro Government's Risk Management Division at least 30 days prior to the expiration of any policy(s). Certificates of Insurance as required above shall be furnished, as called for:

> Louisville/Jefferson County Metro Government Finance Department, Risk Management Division 611 West Jefferson Street Louisville, KY 40202

B. Approval of the insurance by the Louisville/Jefferson County Metro Government shall not in any way relieve or decrease the liability of the Provider hereunder. It is expressly understood that the Louisville/Jefferson County Metro Government does not in any way represent that the specified Limits of Liability or coverage or policy forms are sufficient or adequate to protect the interest or liabilities of the Provider.

	AC	ORD.	CERTIFIC	ATE OF LIABIL	ITY INSU	RANCE	OPID 12 UNIME-1	DATE (MM/DD/YYYY)  11/14/07	
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Louisville KY 40206 Phone: 502-894-2100 Fax: 502-894-8602			INSURERS A	INSURERS AFFORDING COVERAGE					
INSURED					INSURER A.	INSURER A Self Insured Trust			
University Medical Center, Inc				Center, Inc	INSURER B:	INSURER B:			
		dba Un	liversity of	Louisville	INSURER C	INSURER C			
Hospital 530 South Jackson Street				Street	INSURER D:				
530° South Jackson Street Louisville KY 40202					INSURER E				
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		-					PERSONAL & ADV INJURY	\$	
							GENERAL AGGREGATE	\$ 100,000	
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fo	r F	emale Ste	erilization I	Purposes.					
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LOUME-4				LOUME-		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION			
					i i	DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN			
Louisville Metro Dept. of Public Health and Wellness 400 East Gray Street, Ste 321 Louisville KY 40201			NOTICE TO THE	NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.					
HOULD VILLE IN 10201				-	Pol H	Peter Ale - L			